

14 JUN 1988

MEMORANDUM FOR: Chief, Safety Division, OMS

VIA: Executive Officer, OL

FROM: [REDACTED]
Chairman OL Health and Safety Committee

SUBJECT: Safety and Health Survey - [REDACTED]

REFERENCE: Memo for EO/OL from C/SD/OMS, dtd 12 May 1988,
Same Subject

1. As a result of your safety and health survey of [REDACTED] building on 18 April 1988, a variety of actions have been taken in conjunction with component representatives to correct all the deficiencies noted. The following is a list of actions taken:

ELECTRICAL

- a. Responsible officers in affected areas have been notified that coffee machines must be unplugged at the end of the day.
- b. Portable space heaters in rooms 1F22 and 2C02C are free of combustible materials.
- c. A multiple receptacle outlet strip with a circuit breaker is being obtained by 2G31 as a replacement for existing extension cord.

FIRE PROTECTION

- a. The refrigerator and cabinets located in front of the fire exit in 1F22 have been relocated.
- b. Work order requests have been submitted to RECD/EBOB for the installation and repair of emergency lights as listed in your memo.
- c. Same as b.
- d. Coat rack has been removed from 3G10 corridor.

CONFIDENTIAL

e. The safe blocking emergency exit in room 3F15C has been relocated.

f. All fire extinguishers have been inspected.

g. RECD/EBOB has been charged with the preparation and posting of emergency evacuation plans.

h. RECD/EBOB is replacing and relocating the fire extinguisher in room 2G20B.

GENERAL

a. Components have been made aware that good housekeeping is a safety first.

b. A work order request has been submitted to RECD/EBOB for the repair of carpet in 3G04. New carpet has been ordered for the Supply Division.

2. I would like to thank you for the time and effort put forth by your staff to help ensure the health and safety of our employees. If you have any questions, please contact me on or

25X1
25X1

25X1

cc:

C/SS/OL

OL/SS/Component Safety Officer

STAT OL/SD/OSF (14 June 88)

Distribution:

Orig - Addressee

1 - EO/OL

1 - C/SS/OL

1 - SO/SS/OL

1 - OL/SD Official

1 - OL/SD/OSB Chrono

1 - OL/SD Chrono